



SIR THOMAS RICH'S
PARENTS' ASSOCIATION

**MINUTES OF MEETING
HELD IN THE STAFF ROOM ON
Tuesday the 20th September 2021**

PRESENT: Kerry Canning, Sarah Cripps, Elisa Jordan, Paula Turner, Matthew Morgan, Dawn Davis, Charlie Smith, Claire Spencer, Swaranjali Wadkar, Jackie Safizadeh, Diane Hopwood, Ajay Awati, Prasad Bhawe, Vicki Lynn

APOLOGIES:, Sarah O'Neill, Razeya Mohamedy, Mena Canning, Tessa Ingram, Charlotte Pallister, Chris Carter.

Agenda Item	Action Assignee
Minutes of the last meeting dated 9th July 2021 The minutes of the last meeting were agreed with no comments & actions are complete	
Review of actions and matters arising from last meeting <ul style="list-style-type: none">The minutes of the last meeting were agreed with no comments & actions are complete	
Grant Requests <ul style="list-style-type: none">Nick O'Neill sponsorship of 2 speech day awards - £20. Approved via email before meeting.	

<p>Treasurers Report</p> <ul style="list-style-type: none"> • Restate last years accounts as accruals accounting before submitting to accountant. • Mini buses – change the name on the invoices to the PA to allow us to reclaim the VAT. • Leases expires Aug & Nov 2022. • Gift aid re-claim to be done • ICO – needs to register 	<p>PT/SC</p> <p>PT</p> <p>PT/SC KC</p>
<p>Review of Activities</p> <p><i>Year 7 Parents Evening</i></p> <ul style="list-style-type: none"> • Ensure 100 club forma are handed out. • PA to do the BBQ. • Use 6th form area. • Catch up on Monday re numbers • Check on freezer in pavilion • Reminder for RSVP deadline in facebook group • Sarah to arrange notice board and tweak the one page handout <p><i>Quiz Night</i></p> <ul style="list-style-type: none"> • Currently 150 people max in the hall. • Potential to charge £7.50 per ticket. • Manage capacity constraint via the shop website. <p><i>Nearly New Uniform Sale</i></p> <ul style="list-style-type: none"> • Plan for a Saturday afternoon. <p><i>Winter Raffle</i></p> <ul style="list-style-type: none"> • To be discussed at next PA meeting. <p><i>Clothing Collection Bin</i></p> <ul style="list-style-type: none"> • After nearly new sale. • Elisa to email out details 	<p>KC / VL KC EJ SC</p> <p>EJ</p>

<p>Updates</p> <p><i>Uniform Shop</i></p> <ul style="list-style-type: none"> • Blue Blazers – explained issues with UK supplier and proposed to stay with David Luke currently. • Shop meeting on Thurs 23rd. <p><i>Facebook</i></p> <ul style="list-style-type: none"> • 657 people across 6 year groups. 																	
<p>100 club</p> <p>The winning numbers</p> <table border="1" data-bbox="193 819 708 981"> <thead> <tr> <th>Month</th> <th>1st</th> <th>2nd</th> <th>3rd</th> </tr> </thead> <tbody> <tr> <td>June</td> <td>145</td> <td>7</td> <td>114</td> </tr> <tr> <td>July</td> <td>144</td> <td>96</td> <td>130</td> </tr> <tr> <td>August</td> <td>88</td> <td>146</td> <td>67</td> </tr> </tbody> </table>	Month	1st	2nd	3rd	June	145	7	114	July	144	96	130	August	88	146	67	
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<p>The meeting closed at 21.30</p>																	

Future Meeting Dates

Shop Meeting – Thursday 23rd Sept @ 6pm

EGM – Thursday 23rd Sept @ 7.30pm

AGM & Next meeting – Tuesday the 23rd November @ 7.30pm

Next Quiz and pudding– Dec 10th