



**MINUTES OF THE COMMITTEE MEETING
HELD AT THE SCHOOL ON
TUESDAY JANUARY 12th 2016 AT 7.30PM**

PRESENT

Sam Campbell (SCa), Chris Carter, Sarah Cripps (SCr), Corinne Goatley, Dave Hawkins, Gareth Fishlock, Jos Major (JM), Matthew Morgan, Jane Mowbray (JAM) & Rebecca Smith.

APOLOGIES

Karen Hawkins, Yasmin Moxon, Jenny Shephard, Helen Taylor, Victoria Turner & Samantha Watson.

Agenda Item	Action Assignee
Minutes for last meeting were approved.	
<p><u>Matters arising</u></p> <p>There had been no response to DH's e-mail request for additional volunteers to support the uniform shop and refreshments.</p> <p>MM passed around a flyer describing the 350th anniversary activities planned for later in the year. It was noted that the '70th anniversary of Rugby at STRS' events should be added to the agenda for the next meeting. Mr Williams is organising the ball for the rugby event.</p>	DH
<p><u>Treasurer's report</u></p> <p>JM reported that there were now 143 supporters on EasyFundraising. MM explained that his intention to add a note about EasyFundraising to the school e-mail footer had been frustrated by an unrelated IT issue. This will still happen in due course.</p> <p>Ten used mobile phones had been donated to the school for recycling.</p> <p>JM noted that she is receiving a number of phishing e-mails related to the PA bank account. Unfortunately, this is normal for any charity and MM stated that the school has experienced similar issues.</p>	
<p><u>Uniform shop</u></p> <p>DH explained that KH had been seriously ill since November and was still too unwell to attend the meeting. SCr had stepped in to coordinate the Uniform Shop</p>	

<p>in her absence. The committee asked DH to convey best wishes to KH for a speedy recovery.</p> <p>SCr presented a sheet of suggested price increases for approval. Blazer price increases were required to reflect price increases from the supplier. As all uniform price increases had been frozen for at least two years, some other increases were also proposed. The price increases were approved and it was also agreed to remove the junior scarf and senior wrap from the price list because these items were rarely bought and even more rarely worn.</p> <p>SCr and SCa were organising the VI Form uniform fitting events for approximately 500 applicants, to be held during January and February. They were agreeing an updated brochure about VI Form uniform with the school administrative staff and were also planning to attend the open evening on 26th January. They intended to make uniform fitting bookings at the open evening and ensure that parents were also aware of the need to order uniform by the end of February. Previously, applicants were sent a letter about uniform but many had ignored the instructions to share uniform information with their parents.</p> <p>Roughly 50 volunteer hours would be needed to support these sessions. SCr and CG agreed to approach HT to find out how to issue a Doodle to manage these requests.</p> <p>MM explained that for a number of reasons, it was becoming increasingly difficult to predict which of the VI Form applicants would actually end up taking up places at the school but the school would still provide analysis of likely order numbers to the PA.</p> <p>For the lower school , there was some discussion of whether it would be helpful to run a uniform stall at parents' evenings, particularly to facilitate blazer orders for KS4 pupils. KH had done this in previous years.</p>	<p>SCr</p> <p>SCr/CG</p>
<p><u>Grant Requests</u></p> <p>MM asked if the PA would fund subscriptions to periodicals for the Learning Resource Centre. The librarian had undertaken a review and the following 3-year subscriptions were the best value: £352 for the Economist and £399 for the New Scientist. JAM abstained from the decision as she is acquainted with the librarian. Otherwise, the request was unanimously agreed.</p> <p>MM also asked the PA to fund the costs of coach transport to school sports fixtures. DH explained that, in his view, this request was consistent with the PA's constitution. Whilst not every child chooses to compete in school teams that use coach transport, it is nevertheless a very inclusive part of school life. After a brief discussion of value for money considerations and local bus companies, this was unanimously agreed. The annual cost is likely to be in the region of ten to twelve thousand pounds.</p>	

<p><u>100 club</u></p> <p>The winning numbers were: November: 64, 44, 89; December: 94, 95, 10.</p>	
<p><u>AOB</u></p> <p>Following a discussion about the PA parts of the school website, it was agreed that more lively content would be beneficial. Updates to content should be sent to Matt Hopton.</p> <p>RS enquired whether the PA had used clothing recycling to raise money for the school. It was explained that YM had been investigating this and was pursuing it out of committee with the PA's blessing.</p>	
<p><u>Summary of actions:</u></p> <ol style="list-style-type: none"> 1. Add '70th Anniversary of Rugby at STRS' to the agenda for the March PA meeting. 2. Update uniform shop price lists in line with PA decision. 3. Learn how to create Doodles to organise volunteers for uniform shop and refreshments events. 4. Approach the school photographic club to request them to photograph future PA events for publicity purposes including the website. 5. Purchase an Easter egg for the Easter chocolate raffle. 6. Liaise with the fundraising group to firm up details of the wine tasting evening. 	<p>DH</p> <p>SCr SCr&CG</p> <p>CC</p> <p>JM CG</p>

Next meeting: 08.03.16 1930 hrs.