



**SIR THOMAS RICH'S
PTFA**

**MINUTES OF MEETING
HELD IN THE STAFF ROOM ON
Tuesday the 20th Sept 2022**

PRESENT: Kerry Canning, Elisa Jordan, Paula Turner, Dawn Davis, Sarah Cripps, Matthew Morgan, Mena Canning, Charlotte Pallister, Bala Bharathan, Julia Webberley.

APOLOGIES: Jackie Safizadeh, Prasad Bhave, Claire Spencer, Razeya Mohamedy, Sarah O'Neill, Tessa Ingram.

Agenda Item	Action Assignee
Minutes of the last meeting dated 28th June 2022 The minutes of the last meeting were agreed.	
Review of actions and matters arising from last meeting <ul style="list-style-type: none">• Cost of ties for rugby tour. Sarah will only agree to funding in future if we use shop pricing to save on cost.	
Grant Requests <ul style="list-style-type: none">• None requested.	
Minibuses <ul style="list-style-type: none">• Buses are now extended on current leases for a further 12 months.• Kerry now negotiating the refund of the service charge and also using our own providers going forward.• Review March 2023.	
Treasurers Report <ul style="list-style-type: none">• 100 club – needs advertised to new and existing parents to get bigger uptake. Need an administrator to support Paula with this.• 100 club form to be reviewed for next year 7 parents evening.• See treasurers reports for further info.	DD

<p>Updates</p> <p><i>Uniform Shop</i></p> <ul style="list-style-type: none"> • See separate report. <p><i>Facebook / Gift Aid</i></p> <ul style="list-style-type: none"> • 758 people registered on facebook. • MM supporting with facebook approvals for a one time clearance of approvals. <p><i>Amazon Smile / Easy fundraising</i></p> <ul style="list-style-type: none"> • £72 received for amazon smile. • £258 for last quarter for easy fundraising. 	
<p>Review of Activities</p> <p><i>Sports Day</i></p> <ul style="list-style-type: none"> • Went really well, almost everything sold out. • More drinks probably required for next year. <p><i>Summer Concert</i></p> <ul style="list-style-type: none"> • Good uptake and 250+ drinks sold. 	
<p>Autumn Term Fund Raising</p> <p><i>Rugby Teas</i></p> <ul style="list-style-type: none"> • Fixture list provide, year 7 whats app group been created. Information to be sent out on what is required. <p><i>Quiz and Pudding night</i></p> <ul style="list-style-type: none"> • 2nd Dec and 24th March already booked. <p><i>Year 7 Meet the teacher</i></p> <ul style="list-style-type: none"> • Kerry to do powerpoint to introduce PTFA. • Seeking volunteers to support. • POU to be available to sell. <p><i>Other fundraising ideas</i></p> <ul style="list-style-type: none"> • Paula has Christmas pudding samples for Xmas sales. • Dawn to contact Hollychocs again. • Book sale. 	<p>CP</p> <p>KC</p> <p>DD</p>

100 club

The winning numbers

Month	1st	2nd	3rd
June	135	85	126
July	2	4	67
August	127	74	133

The meeting closed at 21.30

Future Meeting Dates

Year 7 informal parents evening – 28th Sept at 7pm

AGM – Monday 21st November at 6.30pm followed by the regular meeting.