



**SIR THOMAS RICH'S  
PTFA**

**MINUTES OF MEETING  
HELD IN THE STAFF ROOM ON  
Monday the 21st Nov 2022**

**PRESENT:** Kerry Canning, Elisa Jordan, Paula Turner, Dawn Davis, Sarah Cripps, Matthew Morgan, Mena Canning, Charlotte Pallister, Bala Bharathan, Julia Webberley.

**APOLOGIES:** Jackie Safizadeh, Prasad Bhave, Claire Spencer, Razeya Mohamedy, Sarah O'Neill, Tessa Ingram.

<b>Agenda Item</b>	<b>Action Assignee</b>
<b>Minutes of the last meeting dated 20<sup>th</sup> Sept 2022</b>  The minutes of the last meeting were agreed.	
<b>Review of actions and matters arising from last meeting</b> <ul style="list-style-type: none"><li>Christmas Puddings look for Xmas 2023</li></ul>	EJ
<b>Grant Requests</b> <ul style="list-style-type: none"><li>None requested.</li></ul>	
<b>Treasurers Report</b> <ul style="list-style-type: none"><li>Please see separate treasurers report.</li></ul>	
<b>Updates</b> <i>Uniform Shop</i> <ul style="list-style-type: none"><li>See separate report.</li></ul> <i>Facebook / Gift Aid</i> <ul style="list-style-type: none"><li>768 members across all year groups.</li><li>Anju to work with Sarah on how to action gift aid returns after Xmas</li></ul> <i>Amazon Smile / Easy fundraising</i> <ul style="list-style-type: none"><li>Black Friday reminder email to parents.</li></ul>	EJ

<p><b>Review of Activities</b></p> <p><i>Year 7 Meet the teacher</i></p> <ul style="list-style-type: none"> <li>• Went well.</li> </ul> <p><i>Rugby Teas</i></p> <ul style="list-style-type: none"> <li>• Charlotte running these really well thank you!</li> </ul>	
<p><b>Autumn Term Fund Raising</b></p> <p><i>Quiz and Pudding night</i></p> <ul style="list-style-type: none"> <li>• 2<sup>nd</sup> Dec - student leadership team will support with setting up.</li> <li>• 24<sup>th</sup> March already booked.</li> </ul> <p><i>Year 7 Meet the teacher</i></p> <ul style="list-style-type: none"> <li>• Kerry to do powerpoint to introduce PTFA.</li> <li>• Seeking volunteers to support.</li> <li>• POU to be available to sell.</li> </ul> <p><i>Other fundraising ideas</i></p> <ul style="list-style-type: none"> <li>• Curry Night / Bollywood</li> <li>• Gin tasting alcoholic / non-alcoholic.</li> <li>• Race Night</li> <li>• Spring Raffle.</li> <li>• Merchandise. One off items for fundraising. Elisa, Sarah &amp; Anju to form a sub-committee.</li> </ul>	<p>KC</p>

**100 club**

The winning numbers

Month	1st	2nd	3rd
Sept	75	105	107
Oct	44	143	122

**The meeting closed at 21.30**

**Future Meeting Dates**

Mon 6<sup>th</sup> Feb at 7pm