



**MINUTES OF THE COMMITTEE MEETING  
HELD AT THE SCHOOL ON  
TUESDAY APRIL 19<sup>th</sup> 2016 AT 7.30PM**

**PRESENT**

Sarah Cripps (SCr), Corinne Goatley, Dave Hawkins, Karen Hawkins, Jos Major (JM), Matthew Morgan, Jane Mowbray (JAM), Yasmin Moxon, Jenny Shephard & Victoria Turner.

**APOLOGIES**

Sam Campbell, Chris Carter, Gareth Fishlock, Rebecca Smith & Charlie Smith

<b>Agenda Item</b>	<b>Action Assignee</b>
Minutes for last meeting were approved.	
<p><b><u>Matters arising</u></b></p> <p>The swimming club had been contacted via e-mail as agreed at the last meeting. A commercial client is now paying for use of the Friday evening session in the school pool.</p> <p>Following on from the discussion of clothing recycling through “Clothes for a Cause” as a form of fundraising at the previous meeting, it was agreed that JS could investigate this. If not inconvenient with the school, JS could organise such a collection for after the half-term holiday. It would be important to check that the Dutch Barn was not needed on the collection day for other purposes. In particular, this area is used to muster candidates for external examinations. The relevant points of contact within the school for these issues were Matt Hopton and George Angell (for booking of the space) and Sally or Leigh-Anne in the admin team (for the logistics of communicating the collection date to pupils and their families). JS agreed to advise DH of progress with this issue.</p>	<b>JS</b>
<p><b><u>Treasurer's report</u></b></p> <p>JM advised that the bank balance stood at just under £30k with around £3k required for the blazer deposit. There were now 121 members of the '100 club'.</p> <p>The 70<sup>th</sup> Anniversary of Rugby dinner had donated £1,000 to the PA in thanks for PA support for this celebration.</p>	

<p><b><u>Uniform shop</u></b></p> <p>KH explained that the new intake of Year 7 pupils was increasing demand for uniforms – families generally appeared to be planning to spend more on uniform than previously. A greater proportion of parents were buying duplicate items of uniform, including blazers. Many parents were asking for blazers without the usual margin of growing room and were indicating that they expected to purchase new blazers each year to ensure a perfect fit. KH will be increasing stock holdings in order to cater for this increased trade and requirement for exact fitting.</p> <p>The shop has been very busy today and would be open again on 3<sup>rd</sup> May. KH requested volunteers to support handout of crested shirts at lunchtime on 20<sup>th</sup> April.</p>	
<p><b><u>Grant Requests</u></b></p> <p>MM reported that there were none at the moment. The financial outlook for next year was slightly improved – this had been achieved by using the reputation of the school to hire new staff at less than the going rate.</p>	
<p><b><u>Refreshment Rota</u></b></p> <p>CG's proposal to purchase mugs to replace incrementally the current stock of teacups and saucers was approved. An initial purchase of 100 mugs was agreed to be suitable. YM agreed to investigate what was available at Bookers – other members were encouraged to let CG know of any suitable mugs that appeared durable, large and relatively elegant.</p> <p>CG explained that she was having difficulty getting enough volunteers to cover the school events, particularly the large number of sporting fixtures. The proportion of volunteers from parents of the sports teams needed to increase for the refreshments rota to become viable.</p> <p>MM explained that the option remained to charge parents of sports team members for provision of food for visiting teams.</p>	<p><b>CG &amp; YM</b></p>
<p><b><u>Wine Tasting – 22<sup>nd</sup> April</u></b></p> <p>CG and JM would be meeting at 3pm to set up for the event in the VI Form common room and would then return at 6pm with the cheese. CG would bring her camera to take pictures of the event for the website.</p> <p>Ticket sales had been slow – just over 40 tickets had been sold. SCr explained that there was a raffle prize of a group ticket (for a party of 4 with adults or children) to Alton Towers. Also there would be an auction of a Sound Bar worth £200.</p>	

<p><b><u>Chess Congress – 24<sup>th</sup> April</u></b></p> <p>Michael Ashworth, a Year 12 pupil, had asked whether the PA could support a Junior Schools Chess Congress that he was organising by providing refreshments. Unfortunately, this could not be arranged at such short notice. JaM noted that other schools had used similar competitions as an opportunity to raise money for school charities with pupils providing a tuck shop and hot drinks etc.</p>	
<p><b><u>350<sup>th</sup> Anniversary Concert on 6<sup>th</sup> May</u></b></p> <p>MM thanked the PA for offering to assist with drinks and decorations at this event. The programme would be of music and readings charting the history of the school and a full rehearsal had been arranged for the previous Thursday. Unfortunately, some IGCSE exams were earlier this year, so one exam clashes with the concert.</p> <p>Tickets were currently on sale at £3.50 each – a PA e-mail would be sent out to encourage attendance.</p>	<p>DH</p>
<p><b><u>Fund raising calendar</u></b></p> <p>There was an initial discussion regarding the catering arrangements for the Sports Night on Tuesday 14<sup>th</sup> July. It was agreed in principle that SCr, VT and DH would organise this – further discussion was deferred until the next meeting. The school's two barbeque grills could be used and drinks including tea and coffee served from the pavilion. As we now had the pavilion, we would probably not need the services of the ice cream truck to make hot drinks.</p> <p>DH agreed to arrange a suitable date for a Quiz and Pudding night next autumn.</p>	<p>SCr, VT &amp; DH</p> <p>DH</p>
<p><b><u>100 club</u></b></p> <p>The winning numbers were: March: 42, 86, 4.</p>	
<p><b><u>AOB</u></b> None on this occasion.</p>	
<p><b><u>Summary of actions:</u></b></p> <ol style="list-style-type: none"> <li>1. Organise a Clothes for a Cause collection, if convenient with the school.</li> <li>2. Obtain 100 mugs for serving hot drinks.</li> <li>3. Send an e-mail promoting the 350<sup>th</sup> anniversary concert on the 6<sup>th</sup> May.</li> <li>4. Save the date for catering for Sports Night on 14<sup>th</sup> July.</li> <li>5. Book a date for Quiz &amp; Pudding night in the autumn.</li> </ol>	<p>JS CG&amp;YM DH SCr,VT,DH DH</p>

**Next meeting: 14.06.16 1930 hrs.**